



Manager Simpson reported permit a. is the annual frost control permit for some orchard landowners in Block 49. Following discussion, Director Swinger moved to approve permit a. as presented. Director Baker seconded, and the motion carried.

Manager Simpson reported permit b. was approved by the Board in December 2024 but National Frozen Foods moved their locations resulting in the need for a new permit. Permit c. covers an open cut of the EL 68 lateral near residential neighborhoods in Othello. Following discussion, Director Baker moved to approve permits b. and c., as presented. Director Osborne seconded, and the motion carried

Manager Simpson presented the following agreements a. through d. for board consideration:

Agreements

- a. Seasonal Change in Place of Use, Marlin HB Trust, 390-051
- b. Seasonal Change in Place of Use, WHB Trust, 390-105-810
- c. Seasonal Change in Place of Use, WHB Trust, 390-112
- d. Seasonal Change in Place of Use, WHB Trust, 390-115

Following discussion, Director Lyle moved to approve agreements a. - d. as presented. Director Swinger seconded, and the motion carried.

Manager Simpson presented an application for Seasonal Change in Place of Use, O'Neal Lands, 390-89-811, for conditional board approval subject to consent from South Columbia Basin Irrigation District. Following discussion, Director Lyle moved to conditionally approve the following agreement, Seasonal Change in Place of Use, O'Neal Lands, 39-89-811, subject to the consent of South Columbia Basin Irrigation District. Director Swinger seconded, and the motion carried.

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. After reviewing the vouchers submitted for payment approval, Director Baker moved to approve for payment check nos. 327824 through 328022 in the amount of \$977,637.45 and electronic Payroll and AP transfer in the amount of \$765,501.48 for a total of \$1,743,138.93,543.59 from the O&M Fund. Director Lyle seconded, and the motion carried.

Vouchers

Manager Simpson presented Resolution 2025-04, Travel Expense Reimbursement Policy, for board consideration. The notable changes to the policy are the rate adjustments to the policy which updates travel reimbursement limits and references to ride-share reimbursement. Manager Simpson noted a deletion that needed to be made to the document. Following discussion, Director Swinger moved to adopt Resolution 2025-04, with removal of "(0.67/mile) under Section III(B)(6)". Director Baker seconded, and the motion carried.

Resolution 2025-04

Manager Simpson presented Resolution 2025-05, Canal Emergency Guidelines which updated contact information and flowcharts. Following discussion, Director Baker

Resolution 2025-05

moved to adopt Resolution 2024-04, as presented. Director Osborne seconded, and the motion carried.

Manager Simpson reported Round Lake Farms has requested a temporary water service contract for the 2025 irrigation season. The request is similar to previous years. Following discussion, Director Swinger moved to authorize the Manager to request a temporary water service contract for the 2025 irrigation season for Round Lake Farms from Reclamation. Director Baker seconded, and the motion carried.

Round Lake Farms Temporary Water Request

Manager Simpson reported the board previously requested Mrs. Montoya to provide supporting documents to show electrical usage during the water season. Staff and the Board reviewed the documents submitted and determined there was not enough information to demonstrate whether excess water was used or not, therefore, there wasn't sufficient basis to reduce the amount based on use. Following discussion, Director Baker moved to authorize a payment plan up to two years for the excess water bill for users of Block 49, Farm Unit 163-265-001-02. Following the plan and payment for the current year's assessment would clear them for water delivery. Director Swinger seconded, and the motion carried.

Olga Montoya Tabled Discussion

Manager Simpson reported that no objections, neither written nor verbal, had been received and that the assents from the Bureau of Reclamation to the inclusion for SDB Family Farms and Janice K. Williams Etal, a condition precedent to the inclusion of lands within the District, had been received. Director Osborne moved to grant the "Order of Petition for Inclusion of Lands" in accordance with the statutory proceedings for inclusion of lands within a District, pursuant to the order of inclusion, acting in accordance with provisions of the Repayment Contract and the Renewal Master Water Service Contract. Director Baker seconded, and the motion carried.

Order for Hearing for Petition for Inclusion of Land

- a. SDB Family Farms, Inclusion No. 239
- b. Janice K. Williams Etal Inclusion No. 240

Assistant Manager Andreini presented a site acceptance testing proposal from Wesco for board consideration. He reported the proposal is for factory technicians to come out and test the functionality of the 34.5 kV voltage regulators after they are installed. It is recommended by RH2 Engineering. It also extends the warranty from 18 months to 30 months and is recommended by BBEC. Following discussion, Director Baker moved to approve proposal from Wesco in the amount of \$19,510,00 as discussed. Director Swinger seconded, and the motion carried.

34.5 kV Voltage Regulators Site Acceptance Testing

Development Coordinator Erickson reported the design of the EL11.8 delivery system is moving forward. He met with Mr. Jerry Gross from MHB and reported they are still willing to use \$30M of their own funds as an incentive to the State to fund the remaining portions.

OGWRP: EL11.8 Delivery System Update

Development Coordinator Erickson reported the EL 22.1 Delivery System is at 100% design. He will meet with the landowners this week to see what steps they have in mind to move forward. He reported they are working with their lobbyist to gain access to the Climate Commitment Act money in the realm of \$37M. He will also be looking at their phased funding approach and evaluating the amount of benefit to the District and the

EL22.1 Delivery System Update

OGWRP the delivery system would be in comparison to the EL 11.8 Delivery System acres. Development Coordinator Erickson requested permission to work with legislators on state capital funding with the goals of avoiding provisos, not reducing funds from other OCR Programs, and avoiding claw back of funds previously allocated to OGWRP.

Development Coordinator Erickson reported the staff reviewed the 100% design for the EL 80.6 Delivery System and has been also submitted to Reclamation for review. Bid packages should be [EL80.6 Delivery System Update](#)

ready later this month. USBR Odessa Project Manager Hickenbottom reported three packages for environmental compliance are complete. Development Coordinator Erickson reported there are leftover acres remaining and mentioned that the District's past practice has been to offer the acres to the public and evaluate requests. He reported there will be a landowner meeting later this week to discuss next steps.

Assistant Manager Andreini reported there was a request for additional funds to finish both the EL 80.6 and EL 84.7 Delivery System designs from RH2 Engineering. Their total request to finish both delivery systems is about \$170,000.00. There will be further discussion between RH2 and the District. Assistant Manager Andreini reported landowners have requested to remove two individual landowner extensions from the design. They requested to build a longer private main line and agree to cover the cost of the re-engineering to remove individual landowner extensions. USBR OPM Hickenbottom reported Reclamation staff will review and address comments of the 100% design before scheduling an acceptance meeting. Assistant Manager Andreini requested time in executive session to discuss RH2's contract under potential litigation. [EL84.7 Delivery System Update](#)

Development Coordinator Erickson reported RCPP Supplemental Agreements have been signed between NRCS and CBCD. Staff is awaiting further directions on how the District moves forward with these grants in light of the recent pause on federal grant funds and potential future actions by the federal government.

District Engineer Gonzalez gave a construction update. He reported pipeline continues to be installed where on EL 86.4 as well as continued work on compaction and turnouts. The crew is working on the intake structure and Rubicon Gates. There is one more scheduled road crossing this month. He reported a fitting from Hobas Pipe had an error in fabrication and Hobas offered to give the District credit for installation to correct the problem. [EL86.4 Delivery System Update](#)

District Engineer Gonzalez gave an update on the payment scheduled for Farmer's Electric in the amount of \$59,198.44. [Farmers Electric Payments](#)

Development Coordinator Erickson reported due to the executive order pausing federal funds, Manager Simpson has paused work on the grant until we have gotten written confirmation that we are able to be reimbursed for work completed. [Watershed Plan Update](#)

Development Coordinator Erickson reported the additional acres request application was sent District-wide and closed the application period on January 17<sup>th</sup>. He briefly commented on the number of acres requested. There will be internal discussion to [Remaining Acres](#)

determine a proposed distribution and discuss the application of the four-mile of pipe limitation.

PR Consultant Korfiatis reported on the increase in website traffic and e-newsletter. She reported the segment on the "Washington Grown" featuring Manager Simpson is set to air in March. She also reported she will be covering photo/video footage of an OGWRP tour on January 13<sup>th</sup>.

Public Relations Update

Special Projects Administrator Bischoff reported staff received the MOA regarding Title Transfer. Staff will be reviewing it and a funding agreement and will present the final draft at the March Board meeting for Board approval.

Title Transfer

Special Projects Administrator Bischoff displayed GIS locations of Federal lands for potential District relocation sites. He reported that Bernardo Wills is waiting for our locations to begin their evaluation. Manager Simpson requested suggestions from the Board for potential office locations in Adams County. The Board requested time in executive session to view potential privately owned sites.

Space Utilization Study

Special Projects Administrator Bischoff reported that the USDA Water Savings Commodities grant on hold due to the recent pauses on federal grants by the new administration. There is also a change in point of contact for this grant. There are indications of a grant program with USBR that can be conjoined with this grant.

USDA Water Savings Commodities Grant

Manager Simpson reported the three Districts completed the signature of the \$7 million funding agreement with Reclamation, but they did not execute it before the change in the federal administration.

Manager Simpson requested time in the executive session to discuss the potential acquisition of property.

CBHP

Assistant Manager Andreini presented the 2025 On-Call Programming Support Task Order for board approval. This task order is for on-call work which is for maintenance or modifications to the existing control systems. Control System Northwest's charges would be on a time and materials basis. He reported that staff has requested that we modify the program at Saddle Gap to add an alarm output for bearing temperatures. The alarms would reduce the amount of overtime hours for the pump mechanics to do evening readings. Following discussion, Director Baker moved to execute the 2025 On-Call Programming Support Task Order to not exceed the amount of \$25,000. Director Osborne seconded, and the motion carried. Assistant Manager Andreini also reported work is continuing to be done for the SCADA pilot phase.

SCADA

Manager Simpson reported the three Districts, Water Rights Consultant Haller, and Government Relations Consultant Schwisow met to prepare a presentation of their proposal for CBP water rights to Reclamation. EFO Manager Maynard reported there will be a meeting on March 6<sup>th</sup> to review the proposal.

CBP Water Rights

Assistant Manager McCourtie requested authorization to purchase a Wheeled Excavator from Sourcewell. Following discussion, Director Baker moved to authorize the purchase of a Wheeled Excavator from Sourcewell, in the amount of \$305,848.00, plus sales tax. Director Lyle seconded, and the motion carried.

Quotes & Bids

Assistant Manager McCourtie presented the following Magnetic Flow Meters quotes for board consideration:

<b>Supplier</b>	<b>Amount</b>
Budget	\$46,210.72
Lesman Instrument Company	\$34,060.60
Unit Process	\$51,148.00

Following discussion, Director Osborne moved to accept the quote for Magnetic Flow Meters from Lesman Instrument Company in the amount of \$34,060.00, plus sales tax, as the lowest responsive quote. Director Swinger seconded, and the motion carried.

District Engineer Gonzalez reported the EL 26-mile concrete liner replacement bid was accepted from Halme Construction in the amount of \$402,600.00 plus sales tax, as the lowest responsive bid.

<b>Supplier</b>	<b>Amount</b>
Engineer's Estimate	\$396,000.00
Halme Construction	\$402,600.00
N.A Degestrom, Inc.	\$424,050.00
Razz Construction, Inc.	\$468,600.00

Assistant Manager McCourtie gave an update on the EL 26-mile breach repair. He briefly commented on the work currently being done including panel replacements. He reported the repair plan will be a multiple year process.

[EL 26-Mile  
Repair Update](#)

Assistant Manager McCourtie gave an update on an invoice from Columbia Basin Railroad for burnt signs. He reported the final invoice amount for the tort claim is in the amount of \$987.87. Following discussion, Director Osborne moved to authorize payment of the Columbia Basin Railroad tort claim in the amount of \$987.87. Director Lyle seconded, and the motion carried.

[Columbia Basin  
Railroad Tort  
Claim](#)

Assistant Manager McCourtie reported an invoice from Grant County for expenses of the Road W Bridge removal was received. Grant County staff stated County Road Fund expenses are not Grant Eligible for reimbursement by the Bridge Replacement Grant. Assistant Manager McCourtie requested time in executive session to discuss this invoice.

[Road 247  
Removal \(Road  
W\)](#)

Manager Simpson briefly reported on the Reserved Works meeting. The start-up date for the ELC has been set for March 20<sup>th</sup>.

[Reserved Works  
Meeting Report](#)

District Engineer Gonzalez reported that the Reclamation Operations training was valuable. He commented on the water measurement information in class and the hands on in the lab.

[CBP Canal  
Operator  
Training Report](#)

-2025-17-

Manager Simpson reported there was a large staff attendance at the Irrigation Leader Workshop in Phoenix. Director Swinger, Treasurer Dekker, Special Projects Administrator Bischoff, and Executive Secretary Garcia reported on some topics at the workshop including efficiencies, the invaluable executive secretary, and the International Water Screen project site and tour of urbanized canal development site. They also attended a grant writing workshop.

Irrigation Leader  
Workshop  
Report

Manager Simpson briefly reported on the Tri-State meeting held last Friday in Boise. The meeting consisted of Director updates, snow fall trends, and court cases that could impact irrigation. He reported that a spring meeting/tour is set to take place in Klamath Falls, OR during the week of May 12th.

Tri-State  
Meeting Report

EFO Manager Maynard reported there will be a Reserved Works follow-up meeting scheduled. He briefly commented on the CBP water permit meeting. He reported he will be reaching out to schedule a follow-up meeting regarding the Diversion rate. The MOA for the capital funding agreement will be ready to present in March. He also reported on ongoing efforts to work with NRCS on compliance coverage for Odessa.

USBR Report

Safety Supervisor Walraf presented the monthly safety report and updated current open positions. She attended the Irrigation Leader Workshop in Phoenix last month.

Safety Report

District Engineer Gonzalez reported on Engineering department activities. Staff has been working on permits, pipelines, conservation pipelines, and bid documents. He reported that the cultural resources reports were accepted by Reclamation. He attended the CBP canal operator training in Denver.

Engineer Report

Assistant Manager Andreini reported he has been working on the management of the EL 86.4 Delivery System and construction issues with a vendor. Earlier this month, he had a high school student job shadow the engineering department.

Technical  
Services Report

Treasurer Dekker reported assessments were mailed out in January. She reported she has been working on a grant reimbursement request and placed six investments. She is working on scheduling an entrance audit meeting with the finance committee.

Treasurer  
Report

Assistant Manager McCourtie reported on both Watermaster section's winter projects. He reported the Moses Lake Watermaster section started work on the last pipeline and will continue work on the EL 26-mile repair. He reported a District crew is working on Rubicon gates for the EL 86.4 delivery system and a separate crew is working on turn out pads.

O&M Report

Manager Simpson gave a staffing update and how that impacts the way staff is administrated. He gave an update on the changes in administration and how it has been less responsive. He reported he is reviewing a grant proposal by FCA for battery backups and will send comments later this week.

Manager Report

Attorney Franz gave an update on the summary judgment motion filed in the Court of Federal Claims against the United States.

Attorney Report

Manager Simpson reported Mrs. Betes has a common delivery with one of the Reclamation's parcels that is delinquent. Reclamation has not released their water allotment, nor have they paid their assessments since 2022. This results in Mrs. Betes needing to pay a security deposit the past two years in order-to-order water and will need to repeat the process for 2025. After further discussion, Director Osborne moved to approve the reimbursement of prior years' security deposits to Mrs. Betes and any landowner within the same common delivery for their security deposits. Director Swinger seconded, and the motion carried. Other

President Anderson declared an executive session at 12:30 p.m., for a total of 20 minutes to discuss acquisition of property under RCW 42.30.110(b) and potential litigation under RCW 42.30.110(i). At 12:50 p.m., the meeting was extended for 25 minutes. The meeting came out of executive session at 1:15 p.m. Executive Session

Director Baker moved to authorize the Manager to negotiate and execute a change order with Hobas to resolve the faulty pipe component. Director Swinger seconded, and the motion carried.

Director Lyle moved to authorize travel for Director Swinger to attend a trip to Washington DC with CBDL and OCR. Director Baker seconded, and the motion carried.

At 1:16 p.m., there being no further business to come before the Board at that time, President Anderson adjourned the meeting. Meeting Adjourned

  
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President

  
\_\_\_\_\_  
Secretary