

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
EAST COLUMBIA BASIN IRRIGATION DISTRICT

May 1, 2024

The regular meeting of the Board of Directors of the East Columbia Basin Irrigation District was called to order at 10:00 a.m. by President Duaine Anderson.

Present were:

Directors

Duaine Anderson  
Kevin Lyle  
Reid Baker  
Don Osborne  
Dennis Swinger, Jr.

Staff

Craig Simpson  
Rosa Dekker  
John McCourtie  
Nate Andreini  
Jon Erickson

Staff

Anna Franza  
Julio Gonzalez  
Bobby Bischoff  
Miriam Garcia

Visitors present: Marc Maynard, USBR; Kristina Ribellia CBCD; Paul Wollman, WHB Trust Visitors

Visitors via teleconference: Melissa Downes; Kirk Rathbun, Michele Kiesz, and Paul Wollman.

Manager Simpson presented Neil Brooks with an award recognizing his 20 years with the District and presented Dillon Leslie with an award recognizing his 10 years with the District. Staff Recognition

Minutes of the regular meeting of April 3, 2024, had been mailed to the Directors. Following discussion, Director Baker moved to approve the regular meeting minutes of April 3, 2024, as written. Director Osborne seconded, and the motion carried. Minutes Approved

President Anderson opened the public comment period, and there were no public comments. Public Comment Period

President Anderson opened the hearing of petition for Inclusions of Lands. The hearing remained open until the end of the meeting.

Manager Simpson presented the following contracts a. for board consideration: District Improvements

Contracts

- a. Renewal Groundwater Replacement Water Service Contract, Kagele-Erickson I, LLC, 390-007-807, 105 acres

Following discussion, Director Swinger moved to approve contract a., as presented. Director Lyle seconded, and the motion carried.

Manager Simpson reported staff approved and issued the following permits, consistent with board authorization:

Approved & Issued Permits

- |                 |                             |                      |
|-----------------|-----------------------------|----------------------|
| a. Adams County | Fiber Line Bore Crossing    | Block 43, FU 270     |
| b. Adams County | Fiber Line Bore Crossing    | Block 49, FU 802     |
| c. Adams County | Fiber Line Bore Crossing    | Block 49, FU 87/103  |
| d. Adams County | Fiber Line Bore Crossing    | Block 49, FU 803     |
| e. Adams County | Fiber Line Bore Crossing    | Block 45, FU 267     |
| f. Adams County | Fiber Line Bore Crossing    | Block 43, FU 270     |
| g. Adams County | Fiber Line Bore Crossing    | Block 49, FU 103     |
| h. Adams County | Fiber Line Bore Crossing    | Block 49, FU 236     |
| i. Adams County | Fiber Line Bore Crossing    | Block 45, FU 243     |
| j. John Stahl   | Additional Metered Contract | Block 390, FU 75-809 |
| k. John Stahl   | Additional Metered Contract | Block 390, FU 76-809 |

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. After reviewing the vouchers submitted for payment approval, Director Baker moved to approve for payment check nos. 325952 through 326137 in the amount of \$2,980,951.76 and electronic Payroll and AP transfer in the amount of \$308,285.09 for a total of \$3,409,366.22 from the O&M Fund and \$213,502.66 from the Construction Fund. Director Swinger seconded, and the motion carried.

Vouchers

Manager Simpson reported the 1<sup>st</sup> Half Reserved Works payment has been made in the amount of \$1,596,804.77. Manager Simpson reported that corrections were needed, but there wasn't adequate time to reissue the 1<sup>st</sup> Half Billing before payment was due. Therefore, there will be an adjustment to correct some errors found during review for 2<sup>nd</sup> Half payment that is due the end of June.

1<sup>st</sup> Half Reserved Works Payment

Engineer Gonzalez presented Resolution 2024-11, Declaration of Sole Source Supplier (Rubicon). Following discussion, Director Swinger moved to adopt Resolution 2024-11 as presented and discussed. Director Baker seconded, and the motion carried.

Resolution 2024-11

Special Projects Administrator Bischoff introduced Ryan Zane and Chuck Horgan from Bernardo Wills Architects PC, who provided an update on the Space Utilization Study. They reported that they have conducted a thorough review of the Bureau's building drawings and are currently assessing each in detail as they prepare a draft report.

Space Utilization Study

Manager Simpson reported that the Round Lake Farms draft contract for a temporary water supply will be sent to Reclamation. He requested authorization to sign the contract once approved by Reclamation. Following discussion, Director Lyle moved to authorize the Manager to execute a temporary water service contract for the 2024 irrigation season for Round Lake Farms. Director Baker seconded, and the motion carried.

Round Lake Farms Temp WSC

Manager Simpson reported no assents were received from Reclamation nor were any other comments received for the following Petitions for Inclusion of Land: [Order for Hearing for Petition for Inclusion of Land](#)

- a. G&O Johnson, LLC No. 237
- b. Mary Jantz, LLC No. 234
- c. Loewen Farms, Inc. No. 238

A final modified draft of the Memorandum of Understanding between the State of Washington, U.S Bureau of Reclamation, and East, Quincy, and South Columbia Basin Irrigation Districts had been received. Manager Simpson requested authorization for the board to sign the CRI MOU extension. Following discussion, Director Lyle moved to approve. Director Swinger seconded, and the motion carried. [CRI MOU](#)

Development Coordinator Erickson reported USDA Under Secretary Bonnie is scheduled to visit the OGWRP in the first week of June. [OGWRP:](#)

Development Coordinator Erickson briefly discussed the development fee and reported remaining acres still need to be distributed. Staff recommended that the development fee should equal the construction debt service charge.

Development Coordinator Erickson reported MHB is working with the District and the CBCD to prepare a RCPP application for the EL11.8 Delivery System. [EL11.8 Delivery System Update](#)

Development Coordinator Erickson reported the 90% design of the EL22.1 Delivery System has been sent to Reclamation for review. \$5.5 million in RCPP funding will be received and used in this year's supplemental capital budget for WA State DOE/OCR. He reported the landowners are working towards identifying funding and construction schedules with the District. [EL22.1 Delivery System Update](#)

Assistant Manager Andreini reported he will be finishing up the review of the 90% design packet from IRZ.

Development Coordinator Erickson reported that Michelle Kiesz is working with the landowners to determine, from the IRZ progress on a proposed MOU. The landowners will be meeting with the CBCD prior to engaging the District to identify funding opportunities. [EL40.2 Delivery System Update](#)

Development Coordinator Erickson reported the EL73.3 landowner group requested a MOU meeting on the 29<sup>th</sup> of April in which only DNR and WHB attended. Staff will be sending a letter to the anticipated participants to make sure they are made aware of the progress and give them an opportunity to participate. [EL73.3 Delivery System Update](#)

Development Coordinator Erickson reported the landowners executed an MOU and are willing to advance \$20/acre for design. The next step is to identify all the acres that each landowner want included in the Design Services agreement. [EL54 Delivery System Update](#)

Development Coordinator Erickson reported two additional turnouts are being installed for the new WHB contracts. [EL47.5 Delivery System Update](#)

Development Coordinator Erickson reported the 90% design package has been submitted to Reclamation for review. This will expedite the efforts moving forward with the procurement and construction phase. He also reported that the EL 80.6 is moving forward with their design. Development Coordinator Erickson reported the RCPP funds are being coordinated to make sure that they are available during the procurement process. He also reported that the price of the delivery systems have increased significantly and staff is working to identify funding sources.

EL80.6 & EL84.7  
Delivery System

Development Coordinator Erickson reported the District has started the procurement process and also installed a dike at the end of the canal, to enable headgate construction during the season. This project is scheduled to be completed and deliver water in the 2025 water season. He also reported the landowners are coordinating with CBCD to ensure they are able to utilize RCPP funds awarded to them in alignment with delivery system completion.

EL86.4 Delivery  
System Update

District Engineer Gonzalez reported that Reclamation sent comments on the 100% design and packets will be reviewed by the end of the week. He also requested authorization to call for the following bids for the EL86.4 pipeline: Control panels, Electrical and Communication work, Control Building, and Rubicon Gates. Following discussion, Director Baker moved to approve authorization to call for bids and quotes for all remaining materials required for the EL 86.4 construction. Director Swinger seconded, and the motion carried.

Development Coordinator Erickson reported the draft ROD is expected to be reviewed by the State Conservationist in the second week of May for approval. He also reported there have been meetings to improve the development of the plan. This plan is moving forward and is expected to be completed in the fall of 2025.

Watershed Plan  
Update

Manager Simpson reported an update of the District's website. A quote was provided for photography to capture and produce images of construction activities with an estimate of \$10,000 from On Sight Media. Manager Simpson requested authorization to enter into a contract if qualifications were met. Following discussion, Director Swinger moved to approve authorization upon condition of acceptable editing and processing being included. Director Baker seconded, and the motion approved.

Public Relations  
Update

Manager Simpson reported the next Diversion Rate meeting will be at SCBID office on May 23<sup>rd</sup>.

Diversion Rate

CBHP Manager Fales requested time in Executive Session to discuss the Banks Lake Hydro Project.

Columbia Basin  
Hydropower

Manager Simpson reported that the SCADA Master Plan is nearing completion. A drafted scope of work for pilot/bench testing of new equipment to be installed as the next phase of the program has been reviewed. Manager Simpson recommended the board sign the SCADA Memorandum of Agreement with South and Quincy-Columbia Basin Irrigation Districts. Following discussion, Director Baker moved to approve. Director Osborne seconded, and the motion carried. Manager Simpson recommended the board agree with the District's share of with South Columbia Basin Irrigation District's approval of the Casne Work Order for bench/pilot testing. Following discussion, Director

CBP SCADA  
MOA

Osborne moved to approve the District's share of the work order. Director Lyle seconded, and the motion carried.

Special Projects Administrator Bischoff reported he is working with Adams County to assign county parcel numbers to two parcels that are delaying progress.

Partial Title Transfer

Manager Simpson there were two productive meetings with Dan Haller regarding CBP water rights. He reported that Haller is considering the best options for moving forward with certification of the permit and seeking Ecology approval of additional acres through the process authorized by HB 1572.

CBP Water Rights

Manager Simpson reported the board he had secured insurance renewal per previous authorization to pay the insurance renewal. There had been a 1% increase in engineering liability premiums and a 4.35% increase in property value.

Insurance Renewal Update

Assistant Manager McCourtie reported the board had previously authorized staff to call for the following bids: Butt Fusion Welding Machine and used water truck. He presented the following bids for board consideration.

Quotes and Bids

	<b>Supplier</b>	<b>Bid Amount</b>
1	HD Fowler	\$466,988.03
2	ISCO Industries, Inc.	\$469,379.66
3	Core and Main	\$483,416.32

It was reported that HD Fowler should be declared non-responsive due to a mathematical error on bid schedule. Following discussion, Director Osborne moved to declare the bid from HD Fowler non-responsive and award the bid from ISCO Industries, Inc. in the amount of \$469,379.66. Director Lyle seconded and the motion carried.

Assistant Manager McCourtie reported that the bids for used water trucks were \$10,000 over budget and recommends the purchase not be awarded. He recommended the specs be rewritten and readvertised.

Director Erickson briefly reported on the NWRA Federal Water Issues Conference he attended last month in Washington, D.C. Some topics of discussion were PL-566 funding, congressional approval for the Watershed Plan, Farm Bill funding, CBP continued development, and the Columbia River Treaty.

NWRA Conference Report

EFO Manager Maynard gave a brief update of the Potholes Supplemental Feed Route and reported the scheduled operation start date will be in September.

USBR Report

Safety Supervisor Walraf presented the monthly safety report. Hearing tests are scheduled for May 7<sup>th</sup>.

Safety Supervisor

District Engineer Gonzalez reported the procurement process for EL 86.4 has started. Staff has started the design process for the 2024-2025 conservation pipelines. He also reported he received a report that there were high readings on a couple of ELC monitoring wells which showed no seepage concerns so far.

Engineer Report

Assistant Manager Andreini reported he is reviewing the Odessa designs and has been working hard to wrap up the procurement process for EL 86.4. Asst Manager Technical Services

Treasurer Dekker reported there were three maturities and eight investments last month. Treasurer Report

Assistant Manager McCourtie reported a power outage over the weekend. He also reported the EL 47.5 system will be temporarily turned off on April 22<sup>nd</sup> to realign new turnout installations. Assistant Manager McCourtie reported the EL 54.9 and Lind Coulee Wasteway radial gate cables broke, suspectedly, due to rusting. The new gate cables installed use stainless steel cable material. There is a two-year plan to replace all radial gate cables. Assistant Manager O&M

Manager Simpson briefly reported on last month's meetings and activities. He reported the 1<sup>st</sup> Half Reserved Works payment made was relatively low due to a large CBP groundwater credit, the 2<sup>nd</sup> half payment is expected to be adjusted before the June due date. He also reported he will attend a Colville Tribal Council meeting with the Secretary-Managers from South District and Quincy District. Manager Report

Manager Simpson requested time in executive session to discuss personnel. Personnel

Director Swinger moved to authorize the Board and appropriate staff to travel to the GFOA's 118<sup>th</sup> Annual Conference, June 9-12, 2024, Orange County Convention, Orlando, FL and the Hobas FRP Training, Date TBD, Houston, TX. Director Lyle seconded, and the motion carried. Travel Authorization

President Anderson declared an executive session at 3:20 p.m., for a total of 20 minutes, under RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel, to review the performance of a public employee under RCW 42.30.110(g), and the sale of property under RCW 42.30.110(c). President Anderson extended executive session to continue for 20 minutes until 4:00 pm and the meeting came out of executive session. Executive Session

Manager Simpson requested authorization for the District to commit to an additional \$25,000 to Columbia Basin Hydropower. Following discussion, Director Baker moved to approve authorization. Director Swinger seconded, and the motion carried with Director Osborne voting nay. Placeholder

At 4:00 p.m., there being no further business to come before the Board at that time, President Anderson continued the Hearing for Petition for Inclusion of Lands to the next regular meeting or to a special meeting for G&O Johnson, LLC, No. 237, if Reclamation's assent is received prior to the next regular meeting and adjourned the meeting. Meeting Adjourned

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President

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Secretary

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MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF THE  
EAST COLUMBIA BASIN IRRIGATION DISTRICT

May 21, 2024

The special meeting of the Board of Directors of the East Columbia Basin Irrigation District was called to order at 1:00 p.m. by President Duaine Anderson.

Present were:

Directors

Duaine Anderson

Kevin Lyle

Reid Baker

Don Osborne

Dennis Swinger Jr

Staff

Craig Simpson

Miriam Garcia

Anna Franz

Manager Simpson reported that no objections, neither written nor verbal, had been received and that the assent from the Bureau of Reclamation to the inclusion for G&O Johnson Farms, a condition precedent to the inclusion of lands within the District, had been received. Director Lyle moved to grant the "Order of Petition for Inclusion of Lands" in accordance with the statutory proceedings for inclusion of lands within a District, pursuant to the order of inclusion, acting in accordance with provisions of the Repayment Contract and the Renewal Master Water Service Contract. Director Swinger seconded, and the motion carried.

G&O Johnson  
Farms Inclusion

At 1:10 p.m., there being no further discussions to come before the Board at that time, President Anderson adjourned the meeting.

Meeting  
Adjourned

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President

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Secretary

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